



# Madison Associates Inc.

## **GENERAL SERVICES ADMINISTRATION**

### **Federal Supply Service**

### **Authorized Federal Supply Schedule Price List**

**Schedule Title:** Professional Services Schedule 00CORP

**Contract Number:** GS-23F-0018T

**Contract Period:** January 16, 2017 to January 15, 2022

**Contractor:** Madison Associates Inc.  
P. O. Box 2627  
Leesburg, VA 20175  
Phone: 703-777-6617  
Fax: 703-777-6618  
[www.maiassistance.com](http://www.maiassistance.com)

**Contract Administration:** Patrick A. Todd  
Contracts Administrator  
Phone: 703-860-8550  
Fax: 703-777-6618  
Email: [info@maiassistance.com](mailto:info@maiassistance.com)

**Business Size:** Small

**Price List current through modification PO-0015 dated January 16, 2017**

---

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-drive database system. The INTERNET address for GSA Advantage! is: [GSAAdvantage.gov](http://GSAAdvantage.gov). For more information on ordering from Federal Supply Schedules click on FSS Schedules button at [fss.gaa.gov](http://fss.gaa.gov).



# Madison Associates Inc.

## *Customer Information*

MAI is a consulting firm established more than ten years ago for the purpose of making critical personnel resources available to federal law enforcement. The President of Madison Associates, Inc. is William R. Schroeder, an internationally recognized expert in the areas of money laundering and asset forfeiture. He has designed anti-money laundering strategies, drafted foundational legislation establishing anti-money laundering and asset forfeiture regimes and developed national programs to address institutional and legal weaknesses for countries in the Caribbean, South and Central America, Eastern Europe, and the United States.

After 27 years with the FBI, Mr. Schroeder retired as Forfeiture Counsel for the FBI in the Office of the General Counsel where he oversaw the FBI's domestic and international efforts to use money laundering laws and asset forfeiture against organized crime, corporate criminals, international drug and money laundering cartels and in major bank fraud cases. He founded MAI with the goal of providing the knowledge, skills and abilities he had developed while with the FBI to other government agencies and the governments of other countries. Since that time MAI has grown and evolved into a preeminent firm, providing forensic accounting and financial investigative services to federal enforcement agencies, prosecutors and the courts.

MAI employs as its Financial Crime Contractors only the most talented investigators with years of experience in conducting, supervising and managing major criminal investigations. All of MAI's Financial Crime Contractors have extensive careers in conducting complex financial investigations where they used forensic accounting techniques to track the flow of funds, uncover complicated fraud and money laundering schemes, and testified as experts in Federal courts. Most are former criminal investigators with the Internal Revenue Service who bring with them the experience and training of twenty-year careers with that agency. Each has the experience of working as part of a team where the strengths of each member are used to maximize the effectiveness of the team. They have extensive experience in the preparation of charts, tables and visual aides used to summarize the results of lengthy investigations and analyses and make the complex more easily understood. They are the premier financial investigators of the Federal law enforcement community.

### 1. Table of Awarded Special Item Numbers

#### a. Table of Awarded Special Item Numbers

<b>SIN</b>	<b>SERVICES</b>
<b>520-1</b>	<b>Program Financial Advisor Services</b>
<b>520-14</b>	<b>Audit &amp; Financial Training Services</b>
<b>520-1RC</b>	<b>Program Financial Advisor Services Disaster and Recovery</b>
<b>520-14RC</b>	<b>Audit &amp; Financial Training Services Disaster and Recovery</b>



# Madison Associates Inc.

## Table of Professional Services Offered

### b. Pricing

#### SIN 520-1 & 520-14

	1/16/2017	1/16/2016	1/16/2019	1/16/2020	1/16/2021
	-	-	-	-	-
	1/15/2018	1/15/2019	1/15/2015	1/15/2021	1/15/2022
<b>Executive Consultant</b>	\$195.44	\$200.91	\$206.54	\$212.32	\$218.27
<b>Senior Consultant</b>	\$164.63	\$169.24	\$173.98	\$178.85	\$183.86
<b>Analyst</b>	\$108.72	\$111.76	\$114.89	\$118.11	\$121.42
<b>Junior Consultant</b>	\$84.09	\$86.44	\$88.86	\$91.35	\$93.91
<b>Staff Auditor</b>	\$63.74	\$65.52	\$67.36	\$69.25	\$71.18
<b>Senior Auditor</b>	\$141.86	\$145.83	\$149.92	\$154.11	\$158.43
<b>Course Writer I</b>	\$87.38	\$89.83	\$92.34	\$94.93	\$97.59
<b>Law Enforcement Instructor I</b>	\$102.80	\$105.68	\$108.64	\$111.68	\$114.81
<b>On the Job Instructor I</b>	\$128.50	\$132.10	\$135.80	\$139.60	\$143.51

### c. Labor Category Descriptions

#### SIN 520-1 & 520-14

<b>Labor Category</b>	<b>Category Description</b>
Executive Consultant	Master's degree required in the social sciences, management, business administration, public administration or other related area. At least ten years professional experience planning, conducting and participating in law enforcement projects with a minimum of five years in a specialized area of expertise such as forfeiture, organized crime, white collar crime, fraud, drug, money laundering, or similar area of criminal activity. Responsible for the most complex systems process analysis and design. Should have the highest level of understanding of Federal Asset Forfeiture business systems and requirements. Focuses on process analysis and re-engineering, with understanding of technical problems and solutions as they relate to current and future business environment. Recommends and facilitates quality improvement efforts. Serves as an expert on business process re-engineering and management reorganization, and provides project leadership. Keeps abreast of all trends in government relative to his or her field of expertise.
Senior Consultant	Minimum of bachelor's degree in related field and applicable professional certifications. Minimum of 8 years of relevant experience is required, with



# Madison Associates Inc.

Labor Category	Category Description
	Federal Asset Forfeiture experience. Works on specific elements of an Asset Forfeiture project or task; Compiles data for review and assist in analyses and related tasks; gathers and analyzes applicable information; assists with graphics support for reports, briefings, and documentation; prepares reports on work accomplished; performs administrative asset forfeiture functions as required when on a client assignment. The Senior Consultant shall also possess effective writing skills, and have the abilities to analyze operating procedures to devise the most efficient method to accomplish the work. Creates process change by integrating new processes with the existing ones, and communicating these changes to the impacted employees. Conducts on-site internal control reviews and internal audits. Keeps abreast of all trends in government relative to his or her field of expertise.
Analyst	Minimum of bachelor's degree with five years of relevant experience is required. Experience in financial analysis in the Federal Asset Forfeiture area is required. The Analyst shall have the knowledge, skills and abilities to perform one or more of the following on a daily basis with minimal supervision: Experience working in financial data management; Knowledge of accounting and financial management systems; Possesses knowledge of inventory accountability/management system; Reconciles case management files; Conducts data gathering, analysis, reconciliation and reporting; Completes and executes planned project within estimated time frames; Ability to work unsupervised and/or on a team.
Junior Consultant	Minimum of bachelor's degree with three years of relevant experience is required. Federal Asset Forfeiture experience is preferred. Works on specific elements of an Asset Forfeiture project or task; Compiles data for review and assist in analyses and related tasks; gathers and analyzes applicable information; assists with graphics support for reports, briefings, and documentation; prepares reports on work accomplished; performs administrative asset forfeiture functions as required when on a client assignment.
Senior Auditor	Serves as in-charge auditor for the audit team, which includes independent performance of a major segment of the audit. Must have a minimum of three years audit experience. Degree in Accounting and CPA certification is required.
Staff Auditor	Performs as a member of an audit team, which includes performing audit steps under the supervision of a Senior Auditor or Supervisor. Must have a degree in accounting, CPA certification, or Bachelor's degree with at least 24 semester hours in accounting from an accredited college or university.
Law Enforcement Instructor I	Six years of experience in law enforcement field, of which a minimum of three years of specialized in the delivery of training instruction and services. Serves as lead instructor in delivering training/development programs where the subject matter or process is complex in nature. Conducts research necessary to develop, revise, or select training/ development courses.



# Madison Associates Inc.

Labor Category	Category Description
	Prepares training catalogs. Develops instructor materials, such as course outlines, background material, and training/development aids. Develops student materials, such as course manuals, workbooks, handouts, completion certificates, and course critique forms. Conducts formal classroom courses, workshops, seminars, and computer-based training. May formulate and provide overall direction for training/development activities within a program. Coordinates for additional functional analysts (subject matter experts) to participate in training/ development as needed. May function as team leader for less experienced trainers. A Bachelor's degree from an accredited college or university in education, training or related field of study required.
Course Writer I	Four years of experience, of which at least two years is specialized experience in editing documents, is required. Researches, writes, and edits materials for related reports, manuals, briefs, proposals, instructional material, catalogs, technical publications, and/or software and hardware documentation. Obtains technical data from independent observation, review with technical staff members, and/or studies of published materials and existing documentation. Interfaces with users, specialists, analysts, programmers, etc., to obtain background information of technologies, methods, and standards. Revises text and recommends changes in scope, format, and content to ensure conformance with established standards. May edit, standardize, or make changes to material prepared by other writers. Performs final quality assurance on all materials. Bachelor's degree in English, Literature, or other related discipline is required.
On the Job Instructor I	Over six years experience in the investigative field is required. Provides significant expertise in the criminal investigative training area. Possesses relevant knowledge and skills in the criminal investigative field. Ability to transfer knowledge to other law enforcement professionals in a classroom or one-on-one on the job basis is a must. Bachelor's Degree or higher in field of criminal investigation is required. Appropriate professional certification or licensing may be substituted for the Bachelor's Degree requirement.

**Table of Program Financial Advisor Services Labor Categories**

2. Maximum Order  
**\$1,000,000.00.** This maximum order is a dollar amount at which it is suggested that the ordering agency request higher discounts from the contractor before issuing the order. The contractor may: 1) Offer a new lower price, 2) Offer the lowest price available under the contract, or 3) Decline the order within five (5) days. Order (s) in excess of the maximum order amount may be placed against the Schedule contract.
3. Minimum Order  
**\$100.00**



# Madison Associates Inc.

4. Geographic Coverage (Delivery Area)  
**50 United States, District of Columbia; Puerto Rico**
5. Point(s) of Production  
**Services will be performed at Government sites or at Madison Associates, Inc. provided facilities**
6. Discount from list prices or statement of net price  
**\$100,001.00 to \$250,000.00      1% off GSA Price list on a task order basis**  
**\$250,001.00 +                      2% off GSA Price list on a task order basis**
7. Quantity Discounts  
**Not Applicable**
8. Prompt Payment Terms  
**Payment terms are net 30 Days**
9. Government Credit Card Acceptance
  - a. Notification that Government purchase cards are accepted up to the micro-purchase threshold  
**Yes, Government credit cards are accepted for purchases made below the micro-purchase threshold.**
  - b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold  
**No, Government credit cards are not accepted for purchases made above the micro-purchase threshold.**
10. Foreign items  
**None**
11. Time of Delivery
  - a. Time of Delivery  
**Time of Delivery will be determined for each individual task order placed under this schedule.**
  - b. Expedited Delivery  
**Contact Contract Administrator**
  - c. Overnight and 2 Day Delivery  
**Contact Contract Administrator**
  - d. Urgent Requirements  
**Contact Contract Administrator**



# Madison Associates Inc.

12. F.o.b Point(s)

**Destination**

13. Ordering Address

**Madison Associates, Inc.**

**P. O. Box 2627**

**Leesburg, VA 20175**

14. Payment Address

**Madison Associates, Inc.**

**P. O. Box 2627**

**Leesburg, VA 20175**

15. Warranty Provision

**Standard commercial warranty**

16. Export Packing Charges (if Applicable)

**Not Applicable**

17. Terms and conditions of Government purchase card acceptance (and thresholds above the micro-purchase level).

**Not Applicable**

18. Terms and conditions of rental, maintenance, and repair (if applicable).

**Not Applicable**

19. Terms and conditions of installation (if applicable)

**Not Applicable**

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable)

**Not Applicable**

a. Terms and conditions for any other services (if applicable)

**Not Applicable**

21. List of service and distribution points (if applicable)

**Not Applicable**

22. List of Participating dealers (if applicable)

**Not Applicable**

23. Preventative maintenance (if applicable)

**Not Applicable**



# Madison Associates Inc.

- 24. Environmental attributes, e.g. recycled content, energy efficiency, and/or reduced pollutants  
**Not Applicable**
- 25. Data Universal Number System (DUNS) number  
**00-943-1110**
- 26. Notification regarding registration in Central Contractor Registration database.  
**Madison Associates, Inc. is registered in the CCR Database, Cage Code: 3EXD4**
- 27. Keywords: **Audit, Financial, Law Enforcement, Asset Forfeiture, Money Laundering**

**The Service Contract Act (SCA) is applicable to this contract as it applies to the entire Professional Services Schedule and all services provided. While no specific labor categories/services have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract**